



Title	System Administrator
Location	Gurgaon, India
Reports to	IT Manager

“The Trusted Provider of Global solutions in Custody, Corporate Actions and Investment Management”

Information Mosaic (IM) is a global leader in providing advanced custody and corporate action solutions for the global securities services industry. The company is headquartered in Dublin, Ireland and serves its European, Scandinavian & North American customers from its offices in Luxembourg, London, New York, Boston and New Delhi. IM brings to market new low cost of ownership technology solutions for global corporate actions and custody processing.

Role Overview

Qualified IT professional sought for exciting role in an expanding Irish multinational company. The company has recently established an operation in Gurgaon and expects this division to grow to 100 employees over the next 12 months.

The IT team currently consists of 3 who together are responsible for daily support and project activities.

Key Responsibilities:

- 2000/2003/2008 Microsoft Server installation, configuration & maintenance. Active Directory & Group Policy
- Microsoft Exchange/ Active Directory & Group Policy
- Desktop support
- Sun Solaris 8, 9 & 10, Linux
- Checkpoint Firewalls
- Hardware diagnostics & repairs
- Network diagnostics & repairs
- VMware ESX
- Cisco Routers/Switches
- Citrix
- Managing Backups

Education / Experience Required:

- IT Qualification – Degree/Masters
- Minimum 3 years experience as a systems/network administrator at an enterprise level.
- Worked in a similar role previously.
- Experience as a Unix/Linux Administrator.



Personal Attributes:

- Ability to work independently and as part of a team.
- Excellent interpersonal skills.
- Excellent oral and written English communication skills.
- Self motivated with a genuine interest in making a positive impact in the organization.
- Strong organisational and prioritising skills.
- Takes ownership of tasks / problems.
- Professional / flexible individual that can adapt quickly to changing requirements or priorities and where necessary divert to assist other teams/projects.